

CITY OF EASTLAKE  
BUILDING DEPARTMENT  
35150 LAKESHORE BLVD., EASTLAKE, OHIO 44095  
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### **FENCE PERMIT PROCEDURE**

#### **PERMIT PROCEDURE:**

- ONE (1) PLOT PLAN SHOWING WIDTH AND DEPTH OF LOT, FRONT AND SIDE YARD SETBACKS, EXISTING AND PROPOSED FENCE LOCATION(S)
- THE APPROXIMATE LOCATION OF THE BUILDING(S)
- THE HEIGHT AND TYPE OF FENCE
- INDICATE CORNER OR INSIDE LOT. IF CORNER LOT, ADJACENT PROPERTIES DRIVEWAY MUST BE SHOWN
- ALL FENCES SHALL HAVE POST SUPPORT SIDE FACING INTO APPLICANTS PROPERTY WITH FINISHED SIDE OUT
- FILL OUT GREEN FOLDER, ONCE SUBMITTED IT TAKES 7-10 DAYS TO OBTAIN A PERMIT
- HOMEOWNER PERMIT FEE - \$65.40  
CONTRACTOR PERMIT FEE - \$140.00 (INCLUDES A \$75 REFUNDABLE DEPOSIT AFTER INSPECTIONS OF POSTHOLES AND FINAL INSPECTION)
- INSPECTIONS ARE REQUIRED, WITH A 24 HOUR NOTICE

**NOTE:** NO FENCE PERMIT CAN BE APPROVED WITHOUT THE APPLICANT FURNISHING LEGAL PROOF THAT THE PROPERTY MONUMENTS (SURVEY PINS) ARE IN PLACE AND VISIBLE. IF PROPERTY MONUMENTS, (SURVEY PINS) ARE NOT VISIBLE YOU MUST PROVIDE A LEGAL SURVEY **OR** HAVE THE FENCE PLACEMENT FORM ATTACHED.

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### **IMPORTANT NOTICE TO ALL HOMEOWNERS**

IF YOU OBTAIN THIS PERMIT ON THE BEHALF OF A CONTRACTOR YOU ARE LIABLE FOR ALL WORK INCLUDING ANY VIOLATIONS OR UNFINISHED WORK. ADDITIONALLY, CONTRACTORS MUST BE CURRENTLY REGISTERED WITH THE CITY OF EASTLAKE, OHIO.