

CITY OF EASTLAKE
BUILDING DEPARTMENT
35150 LAKESHORE BLVD., EASTLAKE, OHIO 44095
Ph. No. 440-951-2200 Ext. 1004
Email: buildingdept@eastlakeohio.com
FAX: 440-975-4280

DECK PERMIT APPLICATION

Date: _____

Permit Fee: \$65.40

Contractor Deposit: \$75.00

Job Address: _____

CONTRACTOR INFORMATION

Name: _____

Address: _____

City, State, Zip: _____

Phone No: _____

Email: _____

Contract Value: \$ _____

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

City, State, Zip: _____

Phone No: _____

Email: _____

DESCRIPTION OF WORK:

GENERAL INFORMATION FOR INSTALLING A RESIDENTIAL DECK:

- Minimum of 36" – 42" depth required for postholes
- Width of stairways shall not be less than 36" at all points
- Maximum riser height of steps shall be 8 ¼ "
- Minimum tread depth of steps shall be 9" nose to nose
- Maximum difference of steps height & depth shall be 3/8"
- Guardrails are required if deck is 30" or more above grade
- Minimum height of handrail shall be 34"
- Maximum height of handrail shall be 38"
- Minimum height of guardrails shall be 36"
- Space between spindles on guardrail and handrail shall be under 4" apart
- Deck framing inspection
- 2 sets of plans required

(Over)

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SITE PLAN WORKSHEET
INSTRUCTIONS

1. Draw property lines including lot size, attach plot
2. Draw proposed area of new deck include size
3. Show distance from deck to side and rear property lines
4. Submit two (2) sets of detailed drawings
5. Show location of easement, if any. In the event an easement exists on property where the deck is to be installed the owner is responsible for all replacements and repairs.
6. Call 24 hours in advance for inspection.

GUIDELINE FOR DECKS

This guideline is being provided to you to assist you in your deck project. It contains a basic deck layout and current code references that are pertinent to deck construction. There might items contained within these guidelines that may or may not be applicable to your project.

There are many resources available for deck designing located at a library, on the internet, local home improvement center, or elsewhere. Please review these guidelines when designing your project. If your project is similar to the example provided, you may use the attached form and fill in the appropriate blanks and return the forms to the Building Department for plan review and to obtain a permit. We will need two (2) copies of a site plan showing the setback of the deck from the property lines and two (2) copies of your deck plans.

A list of basic inspections, include, but not limited to:

- ✓ Zoning (location)
- ✓ Footer
- ✓ Rough Framing (may be omitted and performed at the time of the final inspection if framing can be adequately seen from underneath)
- ✓ Grading (may be omitted and performed at the time of the final inspection if grading can be adequately seen from underneath)
- ✓ Final

IMPORTANT NOTICE TO ALL HOMEOWNERS

If you obtain this permit on the behalf of a contractor you are liable for all work including any violations or unfinished work. Additionally, contractors must be currently registered with the City of Eastlake.

Signature of Owner/Contractor

Date