

**CITY OF EASTLAKE**  
**BUILDING DEPARTMENT**  
**35150 LAKESHORE BLVD, EASTLAKE, OHIO 44095**  
**(440) 951-1416 EXT. 117 (440) 975-4280 (FAX)**

**FENCE PERMIT APPLICATION**

JOB ADDRESS \_\_\_\_\_ S/L \_\_\_\_\_

PRINT OWNERS NAME \_\_\_\_\_

PRINT APPLICANTS NAME \_\_\_\_\_

COMPANY NAME \_\_\_\_\_ PHONE \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

CONTRACT VALUE \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

INSTRUCTIONS – SEE SITE PLAN WORKSHEET	
GENERAL INFORMATION FOR INSTALLING A FENCE	
✓	Minimum 36 inch depth required for postholes
✓	Good side of fence is to face neighbors
✓	Side and rear yard fences may have a maximum height of 6 foot measured from grade
✓	Front yard ornamental fences may have a maximum height of 3 foot in height and NOT constructed within 3 feet from the public right of way
✓	Other requirements apply for corner lots
✓	Be as detail as possible

The above is a true description of the lot. The acceptance of the permit herein applied for shall constitute an agreement on my part to abide by all conditions herein contained and also to comply with all ordinances set forth by the City of Eastlake, and the laws of the State of Ohio relating to the work to be done thereunder and said agreement is a condition of said permit.

**IMPORTANT NOTICE TO ALL HOMEOWNERS:** IF YOU OBTAIN THIS PERMIT ON THE BEHALF OF A CONTRACTOR YOU ARE LIABLE FOR ALL WORK INCLUDING ANY VIOLATIONS OR UNFINISHED WORK. CONTRACTORS MUST BE CURRENTLY REGISTERED WITH THE CITY.

SIGNATURE OF:

OWNER/CONTRACTOR \_\_\_\_\_

PRINT NAME \_\_\_\_\_

## **SITE PLAN REQUIREMENTS FOR FENCES**

A PLOT PLAN SHALL BE SUBMITTED WHEN APPLYING FOR A BUILDING PERMIT. THE FENCE SHALL BE SHOWN & PROPERTY LINES. TWO (2) SETS OF PLOT PLANS ARE REQUIRED FOR ALL APPLICATIONS.

1. SHOW ALL PROPERTY LINES
2. SHOW EASEMENTS (IF KNOWN)
3. SHOW NORTH ARROW
4. SHOW ALL EXISTING BUILDINGS
5. SHOW PROPERTY ADDRESS
6. SHOW STREET NAMES AND INTERSECTIONS/ADJOINING STREETS
7. SHOW LINEAR FOOTAGE OF FENCE (STARTING & ENDING POINTS)
8. SHOW LOCATION OF FENCE ALONG WITH NUMBER OF SUPPORTING POSTS
9. LABEL SITE PLAN WITH JOB NAME
10. LIST TYPE OF FENCE (BOARD ON BOARD, PICKET, CHAIN LINK, ETC.)