

CITY OF EASTLAKE, OHIO
35150 LAKESHORE BLVD., EASTLAKE, OH 44095
440-951-1416 FAX: 440-975-4280

PERMIT EXTENSION REQUEST LETTER

To The City of Eastlake Building Department

ATTENTION: Chief Building Official

Name: _____

Address: _____

Permit Number: _____ Contact Number: _____

I am requesting the first 180 day extension of my permit at a renewal cost of \$25.00 for the following reason(s):

I understand that I am entitled to a second 180 day extension at an additional renewal fee of \$25.00 provided I submit a request for an extension 10 days prior to the permit expiring.

The permit will expire on: _____

Owner's Signature

Date

Chief Building Official Signature

Date